



MID NORTH EDUCATION CENTRE

IMPORTANT INFORMATION FOR PARENTS/CAREGIVERS

SCHOOL PROFILE

Our purpose is to make a difference for our students by identifying and meeting their individual needs, enabling students to learn to the best of their ability in a safe and supportive environment.

VALUES

Our values are respect, persistence, confidence and responsibility.

ENROLMENT

Students enrolling and attending are identified by DECD Psychologist and/or speech pathologist in line with the DECD Students with Disability Policy.

SCHOOL TIMES

School Day	8.30am - 3.15pm
Session 1	9.00am – 10.40
Recess	10:40am - 11.00am
Session 2	11.00am – 1.00pm
Lunch	1.00 p.m. – 1.30 p.m.
Session 3	1.30pm – 3.15pm

SCHOOL UNIFORM

School colour/uniform code is Navy Blue and Lime Green. All students are encouraged to wear the school colours. You can purchase your own navy clothing and pay to have the logo transferred onto your clothing at Automatic Print. See office staff for details. Hats are provided by, and kept at the school.

STUDENT ATTENDANCE

All enrolled students of compulsory school age are expected to attend school full time – 9.00am-3.15pm in accordance with the Education Act. Any change in attendance must be negotiated with the Principal. Unsatisfactory attendance will be referred to the DECD attendance counsellors as per DECD guidelines.

STUDENT ABSENCE

If your child is unable to attend school due to sickness, please inform school as soon as possible. Also, please inform the taxi/bus driver. If your child is an independent traveller to school it is essential to inform school by phone. If your child is going to be absent for more than 2 days, you will need to supply a medical certificate from your doctor.

SCHOOL FEES

These are currently set at

\$231.00 Primary

\$305.00 Secondary

These Materials and Service Charge Invoices are sent at the beginning of the year with School Card Application forms. Assistance is available from the Front Office. Some extra curricula activities are subsidised by the school and parents will be notified as they occur.

Payments can be made by cash, cheque or direct deposit into the school account. Fees can be made by an instalment agreement.

TRANSPORT

When enrolling your child, you may be eligible to apply for transport assistance provided by the Dept. of Education and Children's Services (DECS) if you live more than 5kms from the school. Please see Parent Information leaflet available at school.

It is the responsibility of the parents to notify the taxi company if your child/ren will not be using transport that day.

The school has 2 Variety Club commuter vans with wheelchair provision to support access to the community and for excursions.

HOME/SCHOOL COMMUNICATION

All students will have a diary for communication between home and school. Please feel free to use this diary or contact the class teacher by phone. If you wish to discuss something at length with the class teacher, it is preferable to make a mutually convenient time so that the teacher is able to give the appropriate time and attention required. A school newsletter is sent home in 3 times per term.

SITE IMPROVEMENT PLAN

The new Site Improvement Plan 2015 – 2017 links Communication and Student Engagement. The focus areas are:

- Telling our stories – building student voice capacity and confidence in communicating, choice and simple story telling.
- This Place, Our Space – affirming a sense of identity, engagement and connection with learning spaces at school.

CURRICULUM

Reception to Year 10 students participate in the Learning Areas as set by the South Australian Curriculum and Standards and Accountability Framework in English, Science, Society and Environment, Technology, Health and Physical Education, The Arts & Mathematics.

SENIOR CURRICULUM

Students at 15 years of age participate in the South Australian Certificate of Education (SACE) 2010 with a Personal Learning Plan in Yr 10. All SACE programmes are modified to meet the needs of students attending the Mid North Education Centre. The end point in schooling for senior students will be discussed at the 'One Plan' and is usually at the end of Year 12, as with other students, unless an additional year is required for educational purposes. Transition planning into post school

options is introduced as part of the One Plan when students commence and continue through their senior years at school.

ASSESSMENT AND REPORTING

Assessment and reporting on student achievement is important. Formally we include a One Plan Review with Individual Goal Setting (by end of week 9) in Term 1. This is critical for setting learning goals for the year. In Term 2 the Mid Year Report and Term 4 the End of Year Report includes skill development for each subject area and progress with One Plan goals.

Term 1	One Plan Review with Individual Goal Setting (by end of week 9)
Term 2	Mid Year Reports – Focus on each learning area, skill development and One Plan goals
Term 4	End of Year Reports

STUDENT WELL-BEING

Our behaviour management policy was reviewed in 2010 to establish a school Behaviour Code.

For behaviour incidences of concern at school Parent/Caregivers will be kept informed by a yellow note sent home outlining what occurred, how it has been managed and any future planning.

Mobile Phones

Mobile phone use is not permitted during school hours. However, if a student needs to bring a mobile phone to school for any reason, it will be locked safely in the office and returned to the student at the end of the day.

This will ensure that students' property is safe and classroom activities continue with minimum disruption. Should a parent/caregiver need to speak to their son/daughter during school hours they can contact the school office on 08 8632 1091.

Medication

Please refer to our new Student Health Support Policy brochure.

The Student Health Support Policy reflects DECD policy and provides important information regarding responsibilities and partnerships between school and home, student sickness, First Aid treatment, Medication Management and Health / Personal Care Plans. It is essential that HealthCare Plans are updated annually.

PARENT INVOLVEMENT AND PARTICIPATION

Governing Council

Governing Council meets on Friday's in weeks 3 & 7 of each term in the Meeting room from 9am. Members of Governing Council are elected each year at the Annual General Meeting, usually held in February.

Governing Council meetings are open meetings for all parent/caregivers however, only elected members have voting rights. The Finance Committee is a sub committee of the Governing Council comprising of the Principal, Finance Manager and Treasurer. These meetings occur before the Governing Council meeting as required.

One Plan

All students have a One Plan. Goals set in term 1 are incorporated in the 'One Plan'. Support Services and actions are identified to support individual learning

Arrival/Departure Times

Arrival

- Staff are on duty from 8.30am to receive students and to mark them on to the taxi/bus board.
- Students should not arrive before 8.30am.
- Students go out into the yard between 8.30 – 9.00 am unless it is inclement weather.

Departures

- Students are collected from the Front Office at 3:00- 3.15pm.
- The Front Office administrator pages students from the classrooms and they are marked off the bus/taxi board.

Please Note:

Parent/Caregiver/Visitors access the school via Front Office for administration staff to attend to your needs/requests. **Please do not go directly to classrooms.**

If you have any questions regarding any of the information above, please do not hesitate to ask office staff.